Chatsworth Area Library Board of Trustees

Regular Meeting

6:00 pm Tuesday July 23, 2024

The meeting was called to order at 6:07 pm by President Janet Millis. In attendance were Trustees Kay Grizzle, Jeremy Millis, Janet Millis, Melissa McClellan and Lisa Aberle. Absent trustees Rebecca and Mike Smith. Library Director Jennifer Ernst was present along with staff member Sandy Harn.

Trustee Jeremy Millis motioned to accept the consent agenda and Trustee Melissa McClellan 2nd. All voted in favor and the agenda was accepted. Motion carried.

The Secretary report was reviewed without comment.

The Treasurer report was reviewed. Update on finances will make it until tax money is received in August.

**Director’s report –** the director reviewed her report.

**Old Business:**

Recycling Bin is being offered to anyone wanting to take over.

IRS update – Currently working to complete the 433-B form. Abatement letter for fines/fee/penalties/interest sent.

IL Dept of Revenue – payment plan submitted at the state level along with abatement letter.

Annual Treasurer’s Report for the County is done and being submitted. GREAT JOB!!!!

Summer reading program was a success. 55 kids in total participated.

**New Business:**

Board vacancy – Jennifer and Kay to visit Mike Smith at nursing home and discuss resignation

Jennifer distributed copies of Library calendar for 2024 – 2025

Change in hours on Tuesdays to 10am to 5pm.

Community Room use by community service organizations discussed one time fee of $25.00

**Action Items:**

Motion made by Trustee Kay Grizzle and 2nd by Melissa McClellan to approve giving Jennifer Ernst, Director, authority to negotiate settlement of delinquent tax debt with the Internal Revenue Service.

Roll call 5 yea’s Motion carried.

**Public Input: None**

Trustee Jeremy Millis motioned and 2nd by Lisa Aberle to adjourn the meeting at 7:00pm

The next regular meeting will be held on Tuesday, Aug 27, 2024 at 6:00 pm.