Chatsworth Area Library Board of Trustees

Regular Meeting

6:00 pm Tuesday June 10, 2024

The meeting was called to order at 6:07 pm by President Janet Millis. In attendance were Trustees Kay Grizzle, Jeremy Millis, Janet Millis, Rebecca de Garcia and Lisa Aberle. Absent trustees Melissa and Mike Smith. Library Director Jennifer Ernst was present along with staff member Sandy Harn.

Trustee Lisa Aberle motioned to accept the consent agenda and Trustee Rebecca de Garcia 2nd. All voted in favor and the agenda was accepted. Motion carried.

The Secretary report was reviewed without comment.

The Treasurer report was reviewed. Update on finances will make it until tax money is received in August.

**Director’s report –** the director reviewed her report.

**Old Business:**

Friends of the Library – Meeting date set for July 9th at 6pm

Memorial garden will be reworked in September

Drive Thru Diner date set for Aug 23rd. Asking if we can have it at the Town Park in the pavilion. Menu: hamburgers and hot dogs.

**New Business:**

We have no closed session minutes to review for the last 6 months

Annual review of board minutes – 2 members needed – Report at August board meeting – Lisa and Kay to review.

Proposed policy for checking out Chromebooks for use with the Let’s Go Learn program:

$25.00 deposit to be refunded when device is returned and in working order

Must be a library card holder with Chatsworth Area Library or other Rails library.

Must have child enrolled in the Let’s Go Learn program

Must have their own or their child’s own Gmail account

Must return device at the end of 3 months or when child is no longer enrolled in the program

Device is only to be used for Let’s Go Learn program

Working budget information reviewed

Review options for Board meeting dates/times for July 2024 – June 2025

Action Items:

Motion made by Trustee Lisa Aberle and 2nd by Rebecca de Garcia to approve the working budget for FY 25. Roll call 5 yea’s Motion carried.

Motion made by Trustee Lisa Aberle and 2nd by Trustee Jeremy Millis to approve Board meeting dates/times for July 2024 – June 2025 to 4th Tuesday of the month at 6:00pm (except December will be on the 17th). Roll call 5 yea’s Motion carried.

Motion made by Trustee Rebecca de Garcia and 2nd by Trustee Kay Grizzle to approve continuation of $75.00 Non-resident card and fee for upcoming year. Roll call 5 yea’s Motion carried.

Motion made by Trustee Lisa Aberle and 2nd by Trustee Rebecca de Garcia to approve proposed policy for checking out Chromebooks for use the Let’s Go Learn program. Roll call 5 yea’s Motion carried.

**Public Input: None**

Trustee Kay Grizzle motioned and 2nd by Trustee Jermey Millis to adjourn the meeting at 6:50pm

The next regular meeting will be held on Tuesday, July 23, 2024 at 6:30 pm.