Chatsworth Area Library Board of Trustees

Regular Meeting

6:30 pm Tuesday May 21, 2024

The meeting was called to order at 6:30 pm by President Janet Millis. In attendance were Trustees Kay Grizzle, Jeremy Millis, Janet Millis, Melissa McClellan and Lisa Aberle. Absent trustees Rebecca and Mike Smith. Library Director Jennifer Ernst was present along with staff member Sandy Harn.

Trustee Lisa Aberle motioned to accept the consent agenda and Trustee Kay Grizzle 2nd. All voted in favor and the agenda was accepted. Motion carried.

The Secretary report was reviewed without comment.

The Treasurer report was reviewed without comment.

**Director’s report –** the director reviewed her report. Summer reading program will be on Tuesday mornings. 9:00am-11:00am starting on June 4th and running through July 30th. With no session on July 23rd.

**Old Business:**

Friends of the Library – discussed first steps to get started.

IL withholding payment plan has been approved. Abatement letter has been submitted.

IRS waiting for Revenue agent to be assigned.

Jennifer deferring bonus of $2000.00 to the future for payment.

**New Business:**

Budget – Budget for year starting on July 1st Jennifer will prepare and send to attorney to finalize.

Library Crawl: set to start June 1st. Record sheets are available at the front desk.

Can Recycling: discussed whether to continue as no one is making daily trips to Bloomington. Will continue for now taking smaller loads to Bakers Scrap in Forrest. Considering asking city to take over recycle.

Bake Sale: June 7th during concert on Main street

Drive-Thru Diner: discussed possible dates and planning meeting.

Memorial Garden: need some ideas on how to maintain. Approached the mayor and he said no. Looking into other options.

Discussed moving starting time for meeting up a half hour.

Action Items:

Motion made by Trustee Aberle and 2nd by Trustee McClellan to approve contract for Jennifer Ernst for 2025 of $18,000.00. Roll call: 4 yea’s. Jennifer change in hours worked as she is no longer working from home 1 day a week.

Motion made by Trustee Grizzle and 2nd by Trustee Aberle to approve change in Tuesday hours for the general public to 11:00am – 4:00pm from June 4th to July 30th due to summer reading program. Roll call: 4 yea’s. The library will return to normal hours for the general public (11Am-6pm) on Tuesday, August 6, 2024.

**Public Input: None**

Trustee Jeremy Millis left at 7:00pm

Trustee Lisa Aberle motioned to adjourn the meeting at 7:10 pm and Kay 2nd.

The next regular meeting will be held on Tuesday, June 18, 2024 at 6:30 pm.